

**MINUTES OF PUBLIC MEETING OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
ADMINISTRATION AND LEGAL COMMITTEE  
MEETING HELD JULY 11, 2007**

A public meeting of the Arizona Geographic Information Council was convened at 1:00 pm on July 11, 2007 at the Arizona State Land Department, 1616 West Adams Street, Phoenix, AZ 85007 in Room 215. Present at the meeting were the following members or designees of the AGIC Administration and Legal Committee:

Timothy Smothers, Chair, League of Arizona Cities and Towns (Board Member)  
Russ Heisinger, Maricopa County Assessor Office  
Adam Item, ADOA (Board Member)  
Eugene Trobia, Arizona State Cartographers Office (Board Member)  
Tom Sturm, USGS (Board Member)

Committee Members via Teleconference Link:  
Brian Brady, Western AZ Consortium (Yuma) (Board Member)

Guests:  
Tim Coleman, State Cartographers Office

Absent Committee Members:  
Jami Rae Garrison, Arizona Dept of Transportation (Board Member)  
Jana Hutchins, ASU (Board Member)  
Craig Wissler, UofA (Board Member)  
Glen Buettner, Arizona State Forestry Office  
Randy Booze, City of Mesa  
Seth Franzman, Retired

Items on the agenda may be heard out of order. The agenda of the meeting is as follows:

- I. Call to Order.  
The meeting was called to order by Timothy Smothers at 1:05 pm – one member joined via teleconference
- II. AGIC Work plan development / recommendations
  - a. AGIC Intern
    - i. Work Plan generation for submittal to Web
    - ii. Update Mapping Arizona for 2008 version

Committee discussed the potential need for assistance in the development of particular items related to AGIC Business – the Work Plan and an Update of the Mapping Arizona document. Gene suggested the Intern be funded via AGIC dollars and managed through the SCO. Tom expressed concern regarding the duties and wished to ensure this position could focus on work plan items as identified through committee. Committee members worked to provided verbiage to build a motion that would be presented to the AGIC Board at the next board meeting. The motion read (something like): Motion to have ASLD recruit for AGIC Intern position, to be managed through the SCO and funded via AGIC, where position focus is on the generation of the AGIC work plan for 2007/2008 and an update of Mapping Arizona for 2008, the position would be funded at a cost not to exceed \$10,000.00.

Tom wished to ensure the position (if funded) could incorporate AGIC/SCO/NSGIC initiatives as part of the work plan effort. Committee agreed that AGIC goals are consistent with this activity and it will be part of the committee process to ensure these initiatives are included into our committee plans.

Committee agreed (those in attendance) to bring this before the board as a motion to move forward and obtain an AGIC Intern.

### III. APLS / BTR Geospatial Issues Forum

#### a. Review of APLS Geospatial Committee Activity

##### i. Geospatial Committee White Paper for Educational Purposes

Tim informed the committee that a white paper from the APLS Geospatial committee was now available via the APLS website and would also be made available via the SCO website (thanks to Tim Coleman for putting this on the site). Tim discussed the format of the white paper had how it is currently a simple working document that will grow through the Geospatial Committees efforts to obtain information and work toward a recommendation to present to the APLS Board and then to the BTR.

##### ii. Forum Schedule

1. GITA Panel – representatives (July 13)
2. AGIC Panel

Gene and Tim discussed the upcoming GITA Forum and the like forum to be held at the AGIC Conference. They explained how the forum is the avenue for the APLS Geospatial Committee to gather information in the development of their response and recommendations to the BTR (upon approval by the APLS Board). It was also mentioned that Gene, and Tim (who will be panelists for the forum) are only representing themselves on the panel and are not speaking to AGIC, SCO, Peoria, nor APLS matters, but will render comment from their experience within the geospatial profession over the past several decades.

#### b. NWGIG Presentation

Tim and Gene shared thoughts regarding a presentation given to the Northwest GIS Interest Group in Bullhead City in early June. The presentation was dedicated to a geospatial review of current events (MAPPS and BTR), and (as explained) many of the themes were incorporated into the new APLS Geospatial committee white paper. Tim mentioned that during this presentation and subsequent discussion, Michael Fondren APLS Chair, mentioned opportunities via APLS to develop Policy Options/statements that could benefit both the Survey and Geospatial sides of the fence, and assist in developing criteria with regards to spatial information and its inherent value and/or liability.

#### c. Az Attorney General information

No report given.

#### d. Committee comments / recommendations for AGIC Executive Board

None provided.

### IV. NSGIC Items

#### a. Request for President to approve travel for NSGIC Annual Conference in Madison, WI.

Tim issued a request (via Gene's recommendation) to allow the AGIC president to authorize travel expenditures for President and President – Elect to NSGIC conference activities (note: the AGIC board has approved presidential expenditures of up to \$5K to be made at their discretion –staff were directed to check past minutes to verify the dollar amount). Gene suggested AGIC may wish to identify whether the current President should also be part of the mid-year (policy oriented) meeting as well. The committee approved to forward a motion before the board in the following fashion: A motion for Board support for AGIC funding of travel expenses for the AGIC President / President – Elect (or their designee) to the NSGIC Annual Conference, and support for AGIC funding of travel expenses for AGIC President (or their designee) to the NSGIC mid-year conference.

#### b. Request for NSGIC Membership of AGIC Board as Council Member.

Gene brought forth the idea for AGIC to join NSGIC as a Council, which would include all board members. He discussed the current situation where on the SCO Staff and President and President-elect are paid members. Membership at the council level would provide all board members with information regarding activity within NSGIC allowing them opportunity to review state, regional,

and national GIS initiatives. Committee members had consensus that this item should be brought before the board for consideration.

- V.     Comments, Requests, and Items for Future Agendas and Meeting Dates.
  - a.    Election Committee needs to be addressed, as nominations will need to be opened at the August meeting and elections the following board meeting. Tom
  - b.    Review of Bylaws and Executive Order (part of work plan). Gene
- VI.    Call to the Public.  
No items were taken
- VII.   Adjournment  
Meeting adjourned at 3:05 by Timothy Smothers